

**SPOKANE VALLEY  
FIRE  
DEPARTMENT**

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**REGULAR COMMISSIONERS MEETING**

**June 7, 2010**

**4:00 P.M.**

**Minutes**

**CALL TO ORDER:**

Chairman Bill Anderson called the meeting to order at 4:00 p.m.

**PLEDGE OF ALLEGIANCE:**

Deputy Chief Larry Rider led the Board and those attending in the Pledge of Allegiance.

**ROLL CALL:**

Commissioners Anderson, Dawson, Schmidt, and Nesbitt were present. Commissioner Hanson was not in attendance, his absence was excused. Chief Mike Thompson, Deputy Chief Larry Rider, Deputy Chief Andy Hail, Human Resources Director Valerie Biladeau, and Administrative Director Debbie Cox represented Administration.

**APPROVAL OF CONSENT AGENDA:**

Chairman Bill Anderson stated the consent agenda included:

1. Approval of Minutes: May 17, 2010
2. Approval of Vouchers #230465 – 230562 in the total amount of \$352,511.31
3. Approval of Voucher #230563 – 230633 in the amount of \$273,039.19
4. Approval of May, 2010, payroll in the amount of \$1,571,470.24

Commissioner Nesbitt made a motion to approve the consent agenda. Commissioner Dawson seconded. Motion carried.

**IN THE NEWS:**

**1. Firefighters Learn River Rescue**

Chief Thompson said he is appreciative of the recent articles written by both newspapers. An article regarding swift water rescue training was available for review.

**2. Valley Fire Department Breaks Ground on New Station**

Chief Thompson reported that the construction at Station 10 is proceeding well. The apparatus bay walls are mostly up and they are starting on the living area walls.

**CORRESPONDENCE:**

**1. Thank You Notes From Central Valley School District**

Chief Thompson said the Department received a thank you note from the Central Valley School District Nurses directed to Firefighters Travis Stack and John Kelleher for their participation in the Health Career Fair.

**2. Civil Service Chairman Resignation**

Chairman Bill Anderson read a letter of resignation from Civil Service Chairman Jerry Lane. The resignation is effective July 14, 2010, as Chairman Lane is relocating to Boise, Idaho. The Commissioners thanked Chairman Lane for his years of service.

**ADMINISTRATION REMARKS:**

**1. Budget – Annual Report**

Chief Thompson said copies of the Annual Report were distributed to the Commissioners prior to the meeting. He thanked Financial Advisor Ron Kirkwood for the excellent job of compiling the report. The report is a recap, based on the requirements under the State Auditor, for the fiscal year that ended December 31, 2009.

Chief Thompson reviewed the monthly report for 2010 budget expenditures through May 31, 2010. The Department is currently 1.7% under budget at 41.7%.

**2. May Run Stats**

Chief Thompson said that through May, 2010, compared to the first five months of 2009, calls for service were down 2.65%. This equates to about 117 calls. The City of Liberty Lake is up 7.25%, the unincorporated areas are down 8.6%, the City of Spokane Valley is down about 2.9%, and the City of Millwood is up 25%.

### **3. Point of Capture**

Deputy Chief Rider said the Point of Capture bid has been awarded to Magna Grip. The timetable for installation has not been set; they will work around the Station 10 construction.

### **4. Leadership Spokane – Graduation**

Administrative Director Debbie Cox said she started the Leadership Spokane program with a retreat at Lutherhaven in the fall of 2009 with forty-eight students from a variety of organizations. The program is designed to develop personal growth, professional development, community service, knowledge of the community, and promotes awareness of key issues that are facing the community. The class met once per month and covered a variety of topics in addition to meeting in between for area tours and events.

At the retreat, the participants are split into smaller "SCAN" groups, and each group chooses a topic. Administrative Director Cox was part of a team that chose the topic "healthy communities". From the chosen topic, the group must develop a project and has the option of a service project within the community. Her group learned how to conduct a "walkability audit" to increase health in the community by learning about walking, biking, and making our streets and neighborhoods in the community safer and more accessible. This project was presented formally to the class with a demonstration in a local neighborhood and provided other information on how to get involved with local community groups on the topic.

Her SCAN team also completed an optional service project which provided shoes for children. A donation from the Spokane Valley Firefighter's Benevolent Association was used to purchase shoes for homeless children at the YWCA. Berg's Shoes provided thirteen pairs of \$40-\$60 shoes for about \$10 a pair. Administrative Director Cox thanked the Commissioners and Chief Thompson for the opportunity to participate in the Leadership Spokane program and graduates from the program June 11, 2010.

### **UNFINISHED BUSINESS:**

None

### **NEW BUSINESS:**

#### **1. Approval of Ambulance Contract**

Chief Thompson reviewed the key points of the ambulance contract. Participants include Spokane Valley Fire Department, the City of Airway Heights, Cheney, Medical Lake, and Fire Districts 3, 4, 5, 8, 9, 11, and 13. The term of the contract will start July 1, 2010, and expire

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October 31, 2013. The expiration coincides with the expiration of the City of Spokane's contract. At that time a county wide contract can be considered.

The ambulance company's performance is based on meeting their 90% responses times; if they are successful, they have the option of extending the contract for up to three years beyond the original expiration date. If a response on a code call is more than twenty minutes, the patient will not be billed. The price for transport is \$941.22 plus mileage. This is a blended rate, and there are no additional costs. A provision for the uninsured is included in the contact.

Spokane Valley Fire Department will act as the contract administrator. The Department will monitor the response performance, patient billing, inspection records, inspection of ambulances, etc. for \$50,000.00 per year. Department personnel are required to account for any time spent on contract administration. The ambulance board can terminate the agreement without cause with sixty days written notice; the ambulance company can terminate with 180 days written notice.

Commissioner Dawson made a motion to approve the Countywide Ambulance Service Contract Agreement for 911 Ambulance Ground Transportation Services. Commissioner Schmidt seconded. The motion carried.

**2. Sale of Station 10**

Deputy Chief Rider said the Station 10 modular home was advertised in the newspaper for three weeks. The City of Spokane made a \$10,000.00 offer and agrees to the Department's purchase and sales agreement. They would like the Department to sell it to them under a government agreement. Deputy Chief Rider said he will speak to the Department's attorney regarding the details of this agreement.

Commissioner Nesbitt made a motion to approve the sale of the 1996 Fleetwood Modular Home VIN (last four) 3454 to the Spokane Fire Department. Commissioner Dawson seconded. Discussion followed. The motion carried.

**PUBLIC COMMENT:**

None

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**ANNOUNCEMENT:**

The next regular Board of Fire Commissioners meeting will be held on Monday, June 21, 2010, at 4:00 p.m. at Station 8.

**ADJOURNMENT:**

The meeting was adjourned at 4:29 p.m.

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Bill Anderson  
Chairman  
Board of Fire Commissioners

BA/mdr