

**Civil Service Commission
Spokane Valley Fire Department
2120 N. Wilbur
Spokane, WA 99206
CIVIL SERVICE MEETING MINUTES**

May 9, 2017

5:30p.m.

Commissioner Wilhite called the meeting to order at 5:35pm.

Present

Commissioners John Sisser, Dave Bouge and Diana Wilhite; Examiner Callahan, Fire Commissioner Schmidt and HR Director Biladeau representing Administration.

Pledge of Allegiance

Commissioner Bouge led those in attendance in the Pledge of Allegiance.

Approval of the Agenda

Item added under new business (Help Desk Technician Eligibility List). Commissioner Sisser made a motion to approve the agenda as amended; seconded by Commissioner Bouge. Motion carried.

Approval of the Minutes

Commissioner Bouge made a motion to approve the minutes from the April 11, 2017 meeting; seconded by Commissioner Sisser. Motion carried.

Expenses

Commissioner Sisser made a motion to approve the expenses as presented; seconded by Commissioner Bouge. Motion carried.

Old Business

1. JPC Update –Nothing to report – next scheduled JPC meeting is July 6, 2017.
2. Rule Updates – Nothing to report.
3. Examiner Evaluation – Commissioner Bouge made a motion to increase examiner's salary \$25/month; seconded by Commissioner Sisser. Motion carried.

New Business

1. Help Desk Technician Eligibility List Examiner Callahan
Examiner Callahan presented the eligibility list for the Help Desk Technician position. This job was posted on March 15, 2017; applications were accepted through April 10th. Assessment center was held on May 5th. Commissioner Bouge made a motion to accept the eligibility list as presented; seconded by Commissioner Sisser. Motion carried.

Public Comment *Maximum of three minutes; please state your name and address for the record.*

Adjournment

There being no further business to come before the Commission the meeting was adjourned at 5:47pm.

The next regularly scheduled meeting will be June 13th, 2017 at 5:30pm.



Diana Wilhite, Chairman

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