

Civil Service Commission  
Spokane Valley Fire Department  
2120 N. Wilbur  
Spokane, WA 99206  
CIVIL SERVICE MEETING MINUTES

June 13, 2017

5:30p.m.

Commissioner Wilhite called the meeting to order at 5:30pm.

**Present**

Commissioners John Sisser, Dave Bouge and Diana Wilhite; Examiner Callahan and HR Director Biladeau representing Administration

**Pledge of Allegiance**

Commissioner Bouge led those in attendance in the Pledge of Allegiance.

**Approval of the Agenda**

Commissioner Bouge made a motion to approve the agenda as presented; seconded by Commissioner Sisser. Motion carried.

**Approval of the Minutes**

Commissioner Sisser made a motion to approve the minutes from the May 9 and May 26, 2017 meetings; seconded by Commissioner Bouge. Motion carried.

**Expenses**

Commissioner Sisser made a motion to approve the expenses as presented; seconded by Commissioner Bouge. Motion carried.

**Correspondence**

Civil Service Conference September 18-19, 2017. Commissioners will decide on attendance once the agenda is published.

**Old Business**

1. JPC Update –The next meeting will be July 6<sup>th</sup> for Engineer Testing.
2. Rule Updates – HR Director Biladeau presented proposed changes to the Civil Service rules. Discussion followed and changes were recommended. Commissioner Sisser made a motion to accept the amended proposed rule changes. Changes will be posted for ten (10) days giving employees opportunity to comment.

**New Business**

1. Information Systems Analyst Posting – Examiner Callahan presented a posting for an Information Systems Analyst. Applications will open on June 14 and close on July 21st.

Commissioner Sisser made a motion to approve the posting; seconded by Commissioner Bouge.  
Motion carried.

Public Comment *Maximum of three minutes; please state your name and address for the record.*

Adjournment

There being no further business to come before the Commission the meeting was adjourned at 5:45pm.

The next regularly scheduled meeting will be July 11, 2017 at 5:30pm.



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Diana Wilhite, Chairman

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