

**Civil Service Commission  
Spokane Valley Fire Department  
2120 N. Wilbur  
Spokane, WA 99206  
CIVIL SERVICE MEETING MINUTES**

August 8, 2017

5:30p.m.

Commissioner Wilhite called the meeting to order at 5:30pm.

**Present**

Commissioners John Sisser, Dave Bouge and Diana Wilhite; Examiner Callahan; Chief Collins, Fire Commissioner Schmidt and HR Director Biladeau representing Administration. *mike Love*

**Pledge of Allegiance**

Commissioner Bouge led those in attendance in the Pledge of Allegiance.

**Approval of the Agenda**

The agenda was amended to include an Executive Session and Deputy Chief Posting under new business. Commissioner Sisser made a motion to approve the agenda as amended; seconded by Commissioner Bouge. Motion carried.

**Approval of the Minutes**

Commissioner Sisser made a motion to approve the minutes from the July 11, 2017 meeting; seconded by Commissioner Bouge. Motion carried.

**Expenses**

Commissioner Sisser made a motion to approve the expenses as presented; seconded by Commissioner Wilhite. Motion carried.

**Executive Session** – Per RCW 42.30.110(i) Commissioner Wilhite took the board into Executive Session at 5:32pm for 20 minutes.

5:52pm – regular meeting resumed.

**Old Business**

1. JPC Update –JPC met on July 14th to finalize the process for the Engineer Exam.
2. Rule Updates – HR Directed Biladeau reported that Administration and representatives from Local 876 met on August 2<sup>nd</sup> to discuss the proposed rule changes. They will meet again on August 25<sup>th</sup> and in September, in hopes of having a set of rules to present to the Civil Service board at the October 2017 meeting. Commissioner Wilhite did mention rule #4.7 (military preference points). She reiterated that per RCW 41.04.010 military preference points are only given one time – at the written test. Discussion followed.

3. Information Systems Analyst Reposting – Examiner Callahan reported that the previous posting resulted in only two candidates who met the minimum qualifications. It was decided that the job would be reposted in hopes that more qualified candidates apply. Commissioner Bouge made a motion to approve the posting; seconded by Commissioner Sisser. Motion carried.

**New Business**

1. Deputy Chief Posting – Examiner Callahan presented a posting for a newly vacant Deputy Chief position. This will be an internal/promotional posting only. Commissioner Sisser made a motion to approve the posting; seconded by Commissioner Bouge. Motion carried.

**Public Comment** *Maximum of three minutes; please state your name and address for the record.*

Don Kresse, representing Local 876, commented on the Rules Update – he said that any proposed rule change with Collective Bargaining Agreement (CBA) implication was going to be set aside. He said the union was participating in good faith but commented that the October deadline may not be feasible.

**Adjournment**

There being no further business to come before the Commission the meeting was adjourned at 6:02pm.

The next regularly scheduled meeting will be September 1st, 2017 at 10:00am.



Diana Wilhite, Chairman

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