

**Civil Service Commission
Spokane Valley Fire Department
2120 N. Wilbur
Spokane, WA 99206
CIVIL SERVICE MEETING MINUTES**

September 1, 2017

10:00am

Commissioner Wilhite called the meeting to order at 10:00am.

Present

Commissioners John Sisser, Dave Bouge and Diana Wilhite; Examiner Callahan; Fire Commissioner Schmidt and HR Director Biladeau representing Administration.

Pledge of Allegiance

Commissioner Bouge led those in attendance in the Pledge of Allegiance.

Approval of the Agenda

Commissioner Sisser made a motion to approve the agenda as presented; seconded by Commissioner Bouge. Motion carried.

Approval of the Minutes

Commissioner Wilhite requested that Attorney Mike Love ^{be} added as "present" to the August 8th minutes Commissioner Sisser made a motion to approve the minutes as corrected from the August 8th, 2017 meeting; seconded by Commissioner Bouge. Motion carried.

Expenses

None

Old Business

1. JPC Update –JPC will met on August 25th to finalize the process for the Engineer Exam and prepare for Captain/BC exams.
2. Rule Updates – Rules are being finalized with Admin and local unions. HR Director Biladeau requested updated versions of application and military preference questionnaire be submitted by Civil Service Examiner for inclusion in the rules. Next meeting is scheduled for 9/11/2017.

New Business

1. Engineer Posting – Examiner Callahan presented a promotional posting for Engineer. The written test will be held on October 20th and the practical exam (rodeo and pump evolution) will be held on October 21st. Commissioner Bouge made a motion to approve the posting as presented; seconded by Commissioner Wilhite. Motion carried.

Public Comment *Maximum of three minutes; please state your name and address for the record.*

Adjournment

There being no further business to come before the Commission the meeting was adjourned at 10:15am.

There will be a special meeting scheduled for September 21st at 10am.

The next regularly scheduled meeting will be October 10th, 2017 at 5:30pm.



Diana Wilhite, Chairman

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