

Civil Service Commission
Spokane Valley Fire Department
2120 N. Wilbur
Spokane, WA 99206
CIVIL SERVICE MEETING MINUTES

November 14, 2017

5:30pm

Commissioner Wilhite called the meeting to order at 5:30pm.

Present

Commissioners John Sisser, Dave Bouge and Diana Wilhite; Examiner Peggy Callahan; Fire Commissioner Ron Schmidt; DC Tim O'Brien and Chief Bryan Collins representing Administration.

Pledge of Allegiance

Commissioner Bouge led those in attendance in the Pledge of Allegiance.

Approval of the Agenda

Commissioner Sisser made a motion to approve the agenda as presented; seconded by Commissioner Bouge. Motion carried.

Approval of the Minutes

Commissioner Sisser made a motion to approve the minutes as presented from the October 10th meeting; seconded by Commissioner Bouge. Motion carried.

Expenses

Commissioner Bouge made a motion to approve the expenses as presented; seconded by Commissioner Sisser. Motion carried.

Old Business


1. JPC Update –JPC has not met since last meeting. Next meeting is scheduled for November 17th with Ron Hiraki to discuss captain and battalion chief testing.
2. Rule Updates – Commissioners received complete rule set in draft and clean format, they will review and bring forward at the December meeting.
3. Engineer Exam – Examiner Callahan reported that eight candidates took the written test on October 20th, 3 candidates passed the test. The practical exam had to be rescheduled due to lack of assessors. The practical will be held on Friday, December 1st.
4. Mechanic Posting Update – Examiner Callahan reported that five (5) applications were received for the Mechanic position. Of those five, only two (2) met the minimum qualifications for the position. Interviews will be scheduled with those two candidates.

Public Comment *Maximum of three minutes; please state your name and address for the record.*

Adjournment

There being no further business to come before the Commission the meeting was adjourned at 5:38pm.

The next regularly scheduled meeting will be December 7th, 2017 at 5:00pm.

A handwritten signature in blue ink that reads "Diana Wilhite". The signature is written in a cursive style and is positioned above a horizontal line.

Diana Wilhite, Chairman

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