

**Civil Service Commission
Spokane Valley Fire Department
2120 N. Wilbur
Spokane, WA 99206
CIVIL SERVICE MEETING MINUTES**

January 16, 2018

5:30pm

Commissioner Wilhite called the meeting to order at 5:30pm.

Present

Commissioners John Sisser, Dave Bouge and Diana Wilhite; Examiner Peggy Callahan; HR Director Valerie Biladeau representing Administration and Captain Kresse.

Pledge of Allegiance

Commissioner Wilhite led those in attendance in the Pledge of Allegiance.

Approval of the Agenda

Old Business item #2 (Mechanic Posting Update) was added to the agenda. Commissioner Bouge made a motion to approve the agenda as amended; seconded by Commissioner Sisser. Motion carried.

Approval of the Minutes

Commissioner Sisser made a motion to approve the minutes as presented from the December 7 and December 19, 2017 meetings; seconded by Commissioner Wilhite. Motion carried.

Expenses

Commissioner Sisser made a motion to approve the expenses as presented; seconded by Commissioner Bouge. Motion carried.

Old Business

1. JPC Update –JPC met January 12th with Ron Hiraki to discuss captain and battalion chief testing. Next meeting is scheduled for February 9th, 2018 with Ron Hiraki to discuss captain and battalion chief testing which will take place in April/May 2018.
2. Mechanic Posting Update – Examiner Callahan reported that the candidate that was on the eligibility list did not have the required certifications. The job is being reposted immediately. Applications will be accepted through February 2nd and interviews will be held on February 8th. A new eligibility list will be presented at the February meeting.

New Business

1. Election of Board Chairperson – Commissioner Sisser made a motion to have Commissioner Wilhite remain as Board Chairperson for another year. Discussion followed. Seconded by Commissioner Bouge. Motion carried.

Public Comment *Maximum of three minutes; please state your name and address for the record.*

Adjournment

There being no further business to come before the Commission the meeting was adjourned at 5:47pm.

The next regularly scheduled meeting will February 13, 2018 at 5:30pm.

Diana Wilhite

Diana Wilhite, Chairman

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