

Ambulance Service Board

Your Local Fire Departments

"Working on Your Behalf"

Spokane Valley Fire Department
Contract Administration
2120 N. Wilbur
Spokane Valley, WA 99206
Phone (509) 928-1700

Large Participating Local Governments (2017- 2019)

Spokane Valley Fire Department

Fire District #8 – Tony Nielsen – ASB Chair

Fire District #9

Airway Heights

(Five PLG voting members needed for a quorum)

Other Participating Local Governments

Fire District #5

Medical Lake Fire Department

Small Participating Local Governments (2016 - 2017)

Cheney Fire Department

Fire District #3

Fire District #4

Fire District #10

Fire District #11

Fire District #13

ASB Meeting Minutes Wednesday, February 28, 2018

1330 – 1530

SVFD Administration Building (2nd Floor Conference Room)

The meeting was called to order at 1335 by ASB Chair Tony Nielsen.

Present

Tony Nielsen, Rich Llewellyn, Paul Priest, Patrick Ramsey, Cody Rohrbach, Ken Johnson, Tom Jenkins, and Patty Ruggiero
Mitch Metzger attended via conference call.

We welcomed Chief Tom Jenkins, Cheney Fire Department, who was in attendance for the first time.

The meeting opened with a quorum.

Approval of Meeting Minutes

Approval of the ASB Meeting Minutes from October 11, 2017
(December meeting was canceled)

Motion to Approve: Rich Llewellyn
2nd Motion: Cody Rohrbach
AYE-approved

New Business

- Add to Agenda:
- Budget
 - Nominations/Election of Officers

Agenda Review

- **AMR Posting Plan/Severe Weather Operations**

Paul Priest said they use their regular 365 core plan. They add extra cars when they see it getting busy, hot spots, trouble zones, compliance issues or during severe weather, but their core plan is always their core plan. During severe weather, they can hire an extra car and put it where it is needed. In other areas, they tend to use ambulances for higher acuity and transport. When it snows here, we can have 15 fender benders on the highway and it ties up our resources, creates chaos as the ambulances can get tied up pretty quick checking out minor impacts with no injuries. How does everyone feel about reserving ambulances for higher acuity, transport scenario? Don't think any changes would need to be made to the contract.

Rich Llewellyn said Valley Fire sends 2 engines and Battalion Chief out on the interstate and an AMR unit as well. Have started to adjust that to a single resource going out when there are 15 pile-ups; keeps others available instead of tying up entire department. Probably need to look at this from a Dispatch standpoint to have something standardized per agency, changing our resource code for those instances, limit or increase during a severe weather event. May depend on urban, suburban or rural.

Cody Rohrbach said he agrees this should be updated to change resource codes for those instances in large geographic area with fewer resources as long as it isn't because of poor planning.

Mitch Metzger said he would like to have AMR out right away so it doesn't delay help for the injured; open for discussion, but it takes a long time to get out to the West Plains and he doesn't want to delay getting an ambulance there when it is needed. Already have pro QA questions, something is triggering from Dispatch to include AMR as a resource when there is a possible injury.

Paul Priest said they may want to keep West Plains area on their core plan since it takes so long to get there and they don't want any delays when treatment/transport is needed.

Patrick Ramsey said it is based on demand on each zone area. We bring in a couple extra units to protect an area with higher call volume; driven by compliance; always watching compliance.

Shared copy of posting plan with Tom Jenkins; discussed rotating resources as needed, statistics drives it all.

Ken Johnson asked what triggers overload warning that he sees on Cheney calls?

Paul said it is based on back to back calls.

Ken - Dispatch said it changed after AMR did their update; it dropped the times where we couldn't see the times on anything.

Tom said there have been 2-3 calls for Cheney at the same time. If there is overload warning, we need to know what it means. Asked Dispatch & they said they have no idea what it means, it came on after their update.

Paul said it might show overload levels for one area, but that doesn't mean they don't have the resources overall.

Action Item:

Tony Nielsen will bring this up at tomorrow's Chief's Ops Association Meeting.
Rich Llewellyn will try to get a screen shot of the overload language.

- **ESO-AMR ePCR bridge**

Paul Priest said it has been a saga getting all tech people to agree. They had some chats about the timeline with both sides, 15 months later and no project in place, yet. Didn't think we'd have to use the full 2 year requirement in the contract. ESO is going to be sending AMR data that they need to finish up our side of the project next week. Should be a lot of downstream benefits, good feedback to share, CARES reporting.

Rich said Providence is 6 weeks out; MultiCare is up & running in western Washington, they are sending their manager over here this Spring. Saw demo, 50 stemis, valuable as a training aspect. When Medics log in the morning, they will get feedback.

Cody asked if this is related to data moving up & down for that call or do you see any history related to the patient?

Paul said they can query by name, address, type.

Rich said you can see their prior history, medications. At the end of 2016, ESO was at 1,400 clients; now at 17,000.

- **New Dispatch Codes**
(Chief Nick Scharff)

Nick Scharff isn't in attendance as he had a family emergency this morning.

Rich Llewellyn said Chief Scharff asked if there is a provision for accountability or for a process for new codes? Rich said he doesn't think the contract addresses codes, just resources; individual agencies assign which codes.

Cody said it is broken out as low, medium, high.

Ken asked, if we are asking for 15 resources & there are 8 on duty, where are the resources coming from; outside the county?

Kootenai sends resources when needed.

Action Item:

Cody Rohrbach will bring this up at Fire Ops tomorrow.
Nick Scharff will bring this up next month.

- **Access to AP Nationwide Purchasing Contracts and ASB-AMR contract amendment to facilitate sole source purchasing**

Tony Nielson said his organization was dinged over procurement by the auditor on their last visit because they have purchased through AMR for several years, which saves taxpayers \$10,000, AMR doesn't make a dime off of it, but the auditor didn't like that; the auditor said they should consider language in ASB contract. He got an opinion from legal counsel; they said they wouldn't put any language in the ASB contract, instead suggested we put a little bit more specific language in about sole source and also try to get a letter from Medtronics certifying they would sell to us at no price higher than AMR or can go out to bid.

Patrick Ramsey said the City of Spokane goes out to bid.

Mitch said their auditor asked for a copy of comparison and they had no problem with that.

Paul advised that Physio was bought by Stryker recently; still operating under Physio, but switching it over.

Action Item:

Paul Priest will send Medtronic rep.'s contact information to Tony Nielsen.

Tony Nielsen will contact Medtronic rep. to discuss pricing.

- **Budget**

Tony said we should have discussed Budget in December, but that meeting was canceled. We need to develop budget, including the cost of contract administration.

Action Item:

Rich Llewellyn will develop budget and discuss during our next meeting.

- **Nominations/Election of Officers**

Tony Nielsen advised we need to elect a Chair and Small PLG Representatives, which are 2 year terms.

Nominations were made as follows:

Chair:

Chief Tony Nielsen

Small PLG Representatives:

Cheney FD – Chief Tom Jenkins

SCFD 3 – Chief Cody Rohrback

SCFD 4 – Gino Palomino

SCFD 10 – Chief Nick Scharff

Anyone who wishes to withdraw from consideration should contact Rich Llewellyn.

Any additional Nominees to consider for Representatives for the Small PLG agencies? :

Small PLG Agencies:

Cheney FD
Medical Lake FD
SCFD 3
SCFD 4
SCFD 5
SCFD 11
SCFD 13

Action Item:

Rich Llewellyn will send an e-mail regarding Small PLG Representative Nominees

Election will be held at our next meeting.

Old Business

- **First Watch**

Rich Llewellyn has chatted with Mike Lopez a little bit, but they haven't yet had the opportunity to sit down for a meeting; pay city for their liquidative damages vs accounting contract that is passed through to the client. Rich advised we have access to First Watch though CCC, but AMR doesn't have access to it.

Paul said they didn't plan or budget for the extra \$70,000; the PCR side would be a benefit; no real drawback to not having it; current spreadsheet is functional.

Tony said it may be something we can bring up to the Board; nice to have, not a need to have.

Action Item:

Rich Llewellyn will schedule meeting with Mike Lopez to discuss First Watch.

- **GEMT Planning**

Jim Walkowski took a new position and never followed up with the County Chiefs for discussion.

Wait and see phase; discuss with County Chiefs; evaluate, do we want to pursue this or not?

Action Item:

Tony Nielsen will bring this up tomorrow with the County Chiefs for discussion.

Round Table - Open Forum

- AMR - Nothing

- Airway Heights – Nothing
- Cheney
 - Educational quarterly report, at the end of the Excel report, drills down into Cheney Fire, gives a breakdown; Ken said the guys are talking about increased response times for Cheney, hard to assess if it is weather related, traffic or another reason; it is difficult to follow up and document every single time when it happens all the time; it is hard to keep up with that when there is a lot going on.
 - Paul Priest said they should send a report with date, time, problem to them; they will need to follow up with them. Rich receives the reports with response times, hitting compliance.
- District 3 - Nothing
- District 8 –
 - Tony Nielsen said they are working to hire 1 EMT Firefighter, 2 Paramedic Firefighters.
- Spokane Valley - Nothing

Adjournment

Motion to adjourn: Tom Jenkins

2nd Motion: Tony Nielsen

AYE-approved

Meeting adjourned at 1445 hours.

Next Meeting

Wednesday, April 11, 2018, 1330 – 1530

SVFD Administration Building (2nd Floor Conference Room) or by conference call