

**Civil Service Commission
Spokane Valley Fire Department
2120 N. Wilbur
Spokane, WA 99206
CIVIL SERVICE MEETING MINUTES**

December 13, 2016

5:30p.m.

Commissioner Sisser called the meeting to order at 5:30pm.

Present

Commissioners John Sisser, Dave Bouge and Diane Wilhite; Board Attorney Mike Love; Examiner Callahan and Chief Collins representing Administration.

Pledge of Allegiance

Attorney Love led those in attendance in the Pledge of Allegiance.

Approval of the Agenda

Commissioner Sisser requested that Item #3 under Old Business be moved to Executive Session. Commissioner Wilhite made a motion to approve the agenda as amended; seconded by Commissioner Bouge. Motion carried.

Approval of the Minutes

Commissioner Wilhite made a motion to approve the minutes from the November 8, 2016; seconded by Commissioner Bouge. Motion carried.

Expenses

Commissioner Wilhite asked about pending December expenses. Examiner Callahan told her there will be some additional December expenses. Commissioner Wilhite made a motion to approve the expenses as presented; seconded by Commissioner Bouge. Motion carried.

Old Business

1. JPC Update – None
2. Rule Updates – None.

New Business

1. Fire Inspector List – Examiner Callahan presented the eligibility list for Fire Inspector. The list must expire once the position is filled due to Civil Service Rule 6.5 Temporary Appointments. Commissioner Wilhite made a motion to approve the list as presented; seconded by Commissioner Bouge. Motion carried.

Executive Session – Per RCW 42.30.110(i) to discussion with legal counsel representing the agency.....Commissioner Sisser took the board into Executive Session at 5:35pm for twenty (20) minutes.

5:55pm – regular meeting resumed.

Entry Level Testing – Commissioner Bouge made a motion to approve the three-year subscriber agreement with Public Safety Testing; seconded by Commissioner Wilhite. Motion carried.

Public Comment *Maximum of three minutes; please state your name and address for the record.*

Commissioner Sisser commented that the January 10th meeting will start at 4:30pm with the special meeting to review civil services rules. The regular meeting will start at 5:30pm

Adjournment

There being no further business to come before the Commission the meeting was adjourned at 6:00pm.

The next regularly scheduled meeting will be January 10, 2017 at 5:30pm.



John Sisser, Chairman

:pc