

# Ambulance Service Board

Your Local Fire Departments

*"Working on Your Behalf"*

Spokane Valley Fire Department  
Contract Administration  
2120 N. Wilbur  
Spokane Valley, WA 99206  
Phone (509) 928-1700

---

---

**Large Participating Local Governments (2017- 2019)**

Spokane Valley Fire Department

Fire District #8 – Tony Nielsen – ASB Chair

Fire District #9

Airway Heights

(Five PLG voting members needed for a quorum)

**Other Participating Local Governments**

Fire District #5

Medical Lake Fire Department

**Small Participating Local Governments (2018 - 2019)**

Cheney Fire Department

Fire District #3

Fire District #4

Fire District #10

Fire District #11

Fire District #13

---

## ASB Meeting Minutes

Wednesday, April 25, 2018

1330 – 1530

SVFD Administration Building (2<sup>nd</sup> Floor Conference Room)

This meeting was re-scheduled from April 11<sup>th</sup> to April 25<sup>th</sup>.

The meeting was called to order at 1341 by ASB Chair Tony Nielsen.

### **Present**

Tony Nielsen, Rich Llewellyn, Paul Priest, Patrick Ramsey, Gino Palomino, Greg Anderson, Jeff Reid, and Patty Ruggiero

Mitch Metzger, Tom Jenkins, Ken Johnson attended via conference call.

Nick Scharff was in the "lobby" (on mute) on the conference line, never "joined" the conference call.

Prior ASB member, Jim Walkowski, joined us in the meeting as a guest.

The meeting opened with a quorum.

### **Approval of Meeting Minutes**

Approval of the ASB Meeting Minutes from February 28, 2018

Motion to Approve: Mitch Metzger

2<sup>nd</sup> Motion: Rich Llewellyn

AYE-approved

## **Agenda Review**

- **Elections**

- All Nominees were approved and elected, as follows:
  - **Chair:** Chief Tony Nielsen
  - **Small PLG Representatives** (2 year terms):
    - Cheney FD – Chief Tom Jenkins
    - SCFD 3 – Chief Cody Rohrbach
    - SCFD 4 – Gino Palomino
    - SCFD 10 – Chief Nick Scharff

- **Posting Plan**

Rich handed out the current Posting Plan.

- Patrick & Paul (AMR) explained:
  - The blue band post 12 to 57 is the priority post
  - Sometimes have 2 to provide extra coverage for response times for that area; currently only have 1 priority post at 57
  - The blue band isn't counted in their levels.
  - True Level 1: 1 car left in the entire county
  - Level 1: 2 cars available
  - Typo on the Posting Plan: 29 should be 12, in center at Freya
  - They adjust when more resources are needed at a location; for compliance, weather, high call volume
  - Posting Plan is fluid in nature; they send updated Posting Plans to Rich Llewellyn

- **Exception Requests**

- Rich has conversations with Paul (AMR) every month.
- Contract speaks to mitigating circumstances, when a call doesn't meet compliance, per Contract requirements
- Rich gets a list from Paul every month that talks about compliance exception requests. He reviews, writes in allowed or not allowed
- Typically the exceptions are based on
  - weather in winter or system demand around the calendar
- Look at run numbers in CAD, review each incident
- When reviewing Exceptions, typically look to see location where 1<sup>st</sup> ambulance was coming from;
- A lot is based on past practice.
- AMR notes whether it is billed or not.
- He receives responses from Paul pretty quickly.

Past practice:

System saturation exception requests are based on established practice of 3 calls within 20 minutes in Zone 2 and 2 calls within 20 minutes in other zones. Llewellyn and Priest recommend that this standard (or a similar standard) be incorporated in the next contract.

Llewellyn reviewed some exception requests off the current list. Llewellyn identified the significant number of Zone 6 (FD9, FD4, FD13) exception requests for this month and noted that it was not typical.

Anderson clarified that SFD responses are not included in the demand requests and Llewellyn confirmed.

## **Old Business**

- **ASB Budget**

Rich said he didn't anticipate any change in the budget for the current year.

\$50,000 budget for prior year; hasn't changed since the formation of ASB  
It goes to SVFD to reimburse for Contract Administration support and billing review by Administrative Assistants that come in & work overtime over the weekend.

Motion to approve \$50,000 contract, same as 2017: Gino Palomino  
2<sup>nd</sup> Motion: Greg Anderson  
AYE

**Action Item:**

**Rich Llewellyn** will send out the Budget out after the meeting.

- **First Watch**

Rich had a conversation with Mike Lopez today.

SVFD doesn't have pool of money for liquidated damages; ASB goes back to transported citizens  
City collects their liquidated damages.  
Mike was hesitant to commit to that.  
ASB contract returns liquidated damages to customers in form of no-cost transports.

- **ESO-AMR ePCR bridge**

Rich said it is getting close; Beta testing in test environment

- Paul explained ESO-AMR ePCR bridge  
Crews get on scene, start to get demographics, shoot it to AMR crew for transport, populate into EPCR. When they get to the hospital, push it through to Health Data Exchange; excited for downstream aspects of it.  
They have been working on this since the start of this contract, 1 ½ years;  
Gained some traction in the last few months; getting down to getting the Fire users entered into the system.

Crew members can see outcomes from individual, training standpoint.

Tom Jenkins pitched ESO to their Councilmembers; they are all on board.

- **GEMT Planning**

Tony went to County Chiefs meeting; they have a wait & see approach, monitor;

Jim Walkowski said the cutoff for 1<sup>st</sup> submittals has come & gone; extension to March.

3<sup>rd</sup> party provider working through Health Care Exchange as a vendor to assist the Agencies if they want to participate in GEMT process; a bunch of organizations have submitted their first submittals; those should be distributed sometime mid-year.

Some of those that paid it up front on behalf of the State Chiefs, will see \$1 million coming back to them

Tony commented that as departments see revenue, there may be renewed interest.

- **New Dispatch Codes**

Tony said it was supposed to be done at the beginning of this month, but Lori hadn't received everyone's compliments.

Greg Anderson didn't see MCI.

MCI is a good way to standardize across the county, get exact same resource.

When it got to CCC, it split off a little bit, everyone wants to have their own specific compliments.

After MCI training last year after the shooting, in Chiefs meeting, they came out with a basic format; don't think it came up at the meeting again, went back to individual departments.

**Action Item:**

**Everyone** should get their compliments in to Lori.

## **Round Table** - Open Forum

- AMR - Getting ready for EMS week; burgers & breakfast; they'll send the times
- Airway Heights – Nothing
- Cheney –  
Tom Jenkins said he sat down with Patrick & Paul, AMR, after the last ASB meeting; appreciated time they took; got some clarity.  
  
Getting 18 Volunteer FF program back up and running  
  
Had a significant call last week, able to resuscitate patient, between AMR, Fire & Police, able to resuscitate her and she has since walked out of hospital.
- District 4 –  
Gino Palomino said Chief Rash is leaving, going back to District 8. His last day is May 15<sup>th</sup>; excited for him, but sad to see him leave.
- District 8 –  
Tony Nielsen said nothing new, except Chief Rash is rejoining them at District 8.
- District 9 –  
Greg Anderson advised Jim Walkowski is here for IMT tomorrow. Jim was a great Mentor; everyone misses him.  
5 new guys in Recruit Academy  
Just passed Levy last night; \$2.5 Million over the next couple years  
Want to see 3 new bodies every year to get them up to 4 on a Ladder all the time.  
Discussion for borderless on north and south, should help both jurisdictions out.
- District 10 –  
(Nick didn't get out of the telephone conference 'lobby'"/on mute)
- Spokane Valley  
Rich Llewellyn said they're looking to hire 4 people; check PST website. Will have students in medic training this fall.

## **Adjournment**

Motion to adjourn: Rich Llewellyn  
2<sup>nd</sup> Motion: Greg Anderson  
AYE-approved

Meeting adjourned at 1418 hours.

**Next Meeting**

**Wednesday, June 13, 2018,** 1330 – 1530

SVFD Administration Building (2<sup>nd</sup> Floor Conference Room) or by conference call