

Ambulance Service Board

Your Local Fire Departments

"Working on Your Behalf"

Spokane Valley Fire Department
Contract Administration
2120 N. Wilbur
Spokane Valley, WA 99206
Phone (509) 928-1700

Large Participating Local Governments (2017- 2019)

Spokane Valley Fire Department

Fire District #8 – Tony Nielsen – ASB Chair

Fire District #9

Airway Heights

(Five PLG voting members needed for a quorum)

Other Participating Local Governments

Fire District #5

Medical Lake Fire Department

Small Participating Local Governments (2018 - 2019)

Cheney Fire Department

Fire District #3

Fire District #4

Fire District #10

Fire District #11

Fire District #13

ASB Meeting Minutes

Wednesday, June 13, 2018

1330 – 1530

SVFD Administration Building (2nd Floor Conference Room)

The meeting was called to order at 1332 by ASB Chair Tony Nielsen.

Present

Tony Nielsen, Rich Llewellyn, Patrick Ramsey, Mitch Metzger, Tom Jenkins, and Patty Ruggiero Gino Palomino attended via conference call.

Brandon Tillman (Cheney Fire Department) also attended the meeting.

The meeting opened with a quorum.

Approval of Meeting Minutes

Approval of the ASB Meeting Minutes from April 25, 2018

Motion to Approve: Mitch Metzger

2nd Motion: Tom Jenkins

AYE-approved

Agenda Review

- **Inclement Weather Proposal**

- Rich met with Mike Lopez, and Patrick and Paul (AMR) to discuss inclement weather responses; concern in Valley & from the City's standpoint, 5 non-injury accidents at the same time impacts the whole system. Instead of impacting the system with ambulances assigned to interstate & then to go back to a better location for posting, we would get 1 or 2 posted to an access point, assigned to incident & called in as needed for injury accident; one ambulance to backfill for it

instead of having 5 ambulances being assigned to low acuity incidents; hope to track it to see if there is increased availability, will add in a piece for analyzing it & reporting out.

- Patrick said levels always fluctuate; ambulances come from available locations according to Posting Plan levels at the time; would be diverted to higher priority; frees up ambulances to run more in the system, rather than tying them up to have them staged; Posting Plan is still in place; AMR staffs up on inclement weather days. More non-injury incidents in town; don't want to take away from anything west. This should help keep levels up; can elaborate on it later & expand it from there.
- Tony suggested 904 & I-90 as another post.
- Tom asked for clarification on what is inclement weather trigger point; discussed. Also discussed posting locations; it is not a difference in the Posting Plan, rather more deliberate in what calls they will go to; the intent is to be proactive to prepare resources.
- Mitch said it is a great idea to try the inclement weather proposal. Discussed West Plains, Maple to Sullivan; I-90 & Maple, as close as 904 or 902.
- Agreed the document is a good start; kudos for addressing it in June instead of closer to inclement weather events.
 - **Action Item:** Agreed to meet again in August, identify trigger points and make it more formalized before addressing it at Chief's meeting.

Old Business

• Posting Plan

- Patrick advised all colors on the Posting Plan were changed to one color. True Level 1 is where it says 12. Levels 2, 3, 4, and 5 – that's where everything gets placed. Hot zone, add an extra unit to cover that area. Priority posts, Freya, 57, 904.
- Tom Jenkins voiced some concerns about which Posting Plan we are following. He said the one on social media is different than the one we received and agreed upon in March.
- Patrick said they sent out a change to Dispatch, but he didn't sent that one to Rich initially.

- Tony reminded that they need to communicate when there is a change to the Posting Plan; it is better to over communicate than under communicate. According to the contract, AMR has to send out a written plan. They have some flexibility in moving units around upon approval by CA (Rich).
- Mitch said they had a meeting on Friday, chatted about following the chain of command, but can Patrick cc everyone on a change when he sends e-mail with the change to Rich?
- Both Rich & Tony approved of Patrick sending cc of his message with any changes to Posting Plan to everyone about the change.
 - **Action Item:** When AMR sends e-mail about changes to the Posting Plan, they will cc everyone (ASB) about the change.

- **ESO-AMR ePCR bridge**

- Rich said they are in testing with District 8, lead agency for using their equipment/tablets for ESO. Jeff Wainwright just completed 25 false/fake PCR's, sent them to the bridge, they were received; now they're working on the bridge to AMR's meds program. AMR had some issues; will pick up again on Friday. SVFD guys have had group connectivity issues due to hardware issues. Just launched another one that is working great; cell phone capable. Live testing in field; estimate it will commence in about a month; So far, looks to be going well; ESO built training for that already; tweaked it with our feedback; it is pretty straightforward to do; a few buttons & it is transported over.
 - Recommendation to the others, have a tablet that is cell phone capable.
- Tom said their City Council approved the contract last night; they are making the switch to ESO; need to choose the right tablet at the right price; the guys have been pretty positive about it.
- Mitch said they won't be changing too soon; don't have budget for it; would have to buy tablets.
- Tony said AMR has until Nov. 1st to get interface functional.

- **GEMT Planning**

- Nothing new

- **New Dispatch Codes**

- Tony said he thinks the MCI & RTF codes are in play; will have a CCC Policy Board Meeting tomorrow.

Round Table - Open Forum

- AMR - Nothing
- Airway Heights –
Mitch Metzger said 16 just graduated from the Academy.
Call volume is going up; Airway Heights just experienced their largest single month.
They created RTF group; BC Brian Foster-Dow is working on it; Jay from City Fire, the Sheriffs have representation on there.
The group isn't represented by any one agency; everybody who has a team has a player on that committee.
- Cheney
Tom Jenkins said they will have RTF at University on June 18th.
Call volume is steady; EWU graduates this week, so predict things will start to subside.
Can't commit a lot of resources to Wildland; just have a team of 10; will combine forces with District 3.
Other than the Posting Plan, haven't had a lot of concerns with emergency responses.
- District 4 –
Gino Palomino said they are in the middle of move to new Station 41, Admin. Office in Deer Park; furniture and office stuff will be moved on Friday. Next week, Admin will be up and running in New 41.
Open House will be held on July 28th; will be sending out invitations.
Feel free to come out and check it out anytime.
Just trying to finish all our projects to finish 2018 strong.
- District 8 –
Tony Nielsen said 2 medics will be coming out of the Academy shortly. 1d
Call volume is down about 2.4%.
- Spokane Valley
Rich Llewellyn; potential issues with Paramedic Program turnover; Doug Presta was being courted by Central to take over their program; haven't heard how that went; they weren't sure where the program would go if

Doug Presta left, but still planning to have a class starting in October, expanded by 2 slots for a total of 26 slots; SVFD will be sending 4. RTF exercise on Saturday at North Pines Junior High, 0900-1400.

Action Item: Rich Llewellyn will follow up with BC Brian Foster-Dow on RTF.

Adjournment

Motion to adjourn: Tom Jenkins
2nd Motion: Rich Llewellyn
AYE-approved

Meeting adjourned at 1408 hours.

Next Meeting

Wednesday, August 8, 2018, 1330 – 1530
SVFD Administration Building (2nd Floor Conference Room) or by conference call