

**Civil Service Commission
Spokane Valley Fire Department
2120 N. Wilbur
Spokane, WA 99206
CIVIL SERVICE MEETING MINUTES**

November 13, 2018

4:00pm

Commissioner Wilhite called the meeting to order at 4:00pm.

Present

Commissioners Diane Wilhite, John Sisser and Dave Bouge; HR Director Valerie Biladeau representing Administration and Fire Commission Bill Anderson. Examiner Callahan had an excused absence.

Pledge of Allegiance

Commissioner Sisser led those in attendance in the Pledge of Allegiance.

Approval of the Agenda

Commissioner Sisser requested that the agenda be amended by moving Examiner Evaluation under Old Business to next meeting. Commissioner Sisser made a motion to approve the agenda as amended; seconded by Commissioner Bouge. Motion carried.

Approval of the Minutes

Commissioner Bouge made a motion to approve the minutes as presented from the October 9 and October 23, 2018 meetings; seconded by Commissioner Sisser. Motion carried.

Expenses

Commissioner Sisser made a motion to approve the expenses as presented; seconded by Commissioner Bouge. Motion carried.

Old Business

1. JPC Update – HR Director Biladeau reported that the next meeting is scheduled for December 6, 2018. A posting for Community Affairs Manager will be discussion as a revised job description was approved by Board of Fire Commissioners last night.
2. Public Safety Testing Contract – DC Arold presented the contract from Public Safety Testing for BC Promotional exam in spring of 2019. Discussion followed. Commissioner Wilhite questioned the legality of PST charging the department a surcharge for B&O tax. Commissioner Sisser made a motion to approve the contract without the 4% B&O surcharge. Seconded by Commissioner Bouge. Motion carried.

Public Comment *Maximum of three minutes; please state your name and address for the record.*

Adjournment

There being no further business to come before the Commission the meeting was adjourned at 4:16pm.

The next regularly scheduled meeting will be held on December 11, 2018 at 5:30pm.



Diana Wilhite, Chairman

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